

# Guaranteed Ride Home

## Participation Guidelines

The Guaranteed Ride Home (GRH) program is a service provided by iCommute, the regional commuter services program, and sponsored by the San Diego Association of Governments (SANDAG).

*Please retain a copy of these guidelines for your records and for future reference.*

### Who Qualifies?

The regional GRH program provides an unscheduled ride home for commuters who carpool, vanpool, bike\*, walk\*, use the COASTER, or Premium Express Bus service to get to work at least three times per week. Participation in a vanpool, use of the COASTER, or Premium Express Bus service does not automatically enroll you in the GRH. To be eligible, you must register with iCommute. Don't wait until you need a ride home to enroll! Customers of private transit and private shuttles are not eligible for the regional GRH program. *\*For biking and walking it must be your primary mode or at least 75% of your commute distance.*

### What Conditions Qualify?

Registered participants will receive a ride home if one of the following occurs:

- *Personal or family emergency*
- *Personal or family illness*
- *Unscheduled overtime (with a supervisor's signature on the GRH voucher)*
- *Stranded at work due to carpool or vanpool driver leaving for an emergency*

You **cannot** use the program for a ride to work, personal errands, appointments, business-related travel, non-emergency side trips, or working late without a supervisor's approval.

### How Many Times Can I Use the Service?

You will be eligible for three emergency rides home to be used between July 1, 2011, and June 30, 2012. When you have used all three vouchers, you will have to wait until after July 1, 2012, to receive additional vouchers. There is a \$3 co-pay for each voucher use which is payable to the taxi or rental car agency. Vouchers are not transferable and a voucher must be used for every ride.

Lost vouchers will not be replaced and unused vouchers do not carry over to the next year. We will send you a notice via e-mail when it's time to renew your registration.

### How Will I Get Home?

Once you are approved for the GRH program and have started to log your trip using "TripTracker", you can use GRH! Through your iCommute account you can request a voucher, self certify that you meet the criteria for a Guaranteed Ride Home and print the voucher to utilize the program. You will be required to relinquish the voucher to either the taxi driver or the rental car agent. Taxi and rental car services' response time cannot be guaranteed. If you have any questions, please call Daniel Avita at (619) 699-0641 or dial 511, when prompted say "iCommute", to speak with an iCommute representative.

**Please Note:** *Any trip taken without an authorized voucher will not be covered by the GRH program. The member will be held responsible for payment and possibly denied future participation in the program.*

If the distance from your place of employment to your home is 12 miles or less, you will be authorized for a taxi. All trips of 12 miles or more will be authorized for a rental car.

There are certain restrictions for using a rental car ride home. The rental is for a 24-hour period only – the renter will be responsible for any charges after that period of time. If the rental is obtained on a Friday, the GRH program will not cover any costs for Saturday or Sunday. In addition, the renter must meet the standard requirements of the rental car provider. The renter must return the car to the rental provider with the gas tank three-quarters full or pay the rental provider rates to fill the gas tank three-quarters full.

### What are the Hours of Service?

You may utilize an emergency ride home between the hours of 8:00 a.m. and 6:00 p.m., Monday through Friday. There is no weekend or major holiday service. (Major holidays include, but are **not limited** to: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.)

I, the undersigned, understand the rules of the Guaranteed Ride Home Program as specified in the "Participation Guidelines."

I, the undersigned, acknowledge that inappropriate use of this service will require that I reimburse all expenses incurred to the San Diego Association of Governments.

I, the undersigned, recognize that participation in the iCommute Guaranteed Ride Home program is strictly voluntary and that such participation does not in any manner imply that I am acting in the course and scope of official company business, nor does it in any manner establish an employer-employee or an agency relationship with the provider.

I, the undersigned, in consideration of the request and permission to participate in the iCommute Guaranteed Ride Home Program, hereby assume full responsibility and all risk of injury or loss, including death, which may result from my participation in this program and hereby agree to hold harmless, release, waive, forever discharge and covenant not to sue or bring claims against the San Diego Association of Governments, its officers, agents or

employees, by reason of accident, illness, injury, or death, or damage to or loss or destruction of any property arising or resulting directly or indirectly from my participation in the iCommute Guaranteed Ride Home Program and occurring during said participation, or any time subsequent thereto, whether or not such loss, injury or death is caused, or alleged to be caused, in whole or in part, by the negligent acts or omissions of the San Diego Association of Governments, its officers, agents, or employees. The terms of this release shall serve as a release and assumption of risks for my heirs, executors, administrators, and for all of my family members.

I, the undersigned, acknowledge that I have read the foregoing paragraphs, and have been fully advised of the potential risks incidental to engaging in the iCommute Guaranteed Ride Home Program. I further understand and acknowledge that the iCommute Guaranteed Ride Home Program may be changed or cancelled at any time, without obligation, at the sole discretion of the San Diego Association of Governments.

*The use of a digital signature shall have the same force and effect as the use of a manual signature.*